



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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	<u>October 8th 2012 Minutes</u>	Action
	<p style="text-align: center;"><u>Minutes of the General Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 8th October, 2012</u></p> <p><u>Those Present:-</u> Town Councillors: Cllr F Ivens, Cllr I Cooper, Cllr A Ivens, Cllr B Healey, Cllr R Munden, Cllr V Murphy, Cllr A Noyce, Cllr P Rathkey, Cllr M Trapp, Cllr. P. Vial, Cllr J Warner, Cllr M Wildish</p> <p>SDC: Cllr R Cheney, Cllr J Gullis WCC: Cllr Saint Press: 1 Public: 11</p> <p><u>Introduction</u> The Town Mayor, Cllr. Mrs Fay Ivens, welcomed Town Council members, the press, and the public to the October meeting of Shipston on Stour Town Council.</p> <p>1 <u>Apologies for absence</u> – apologies received from Cllr Jelf</p> <p>2 Cllr Vial proposed that these apologies be accepted, seconded Cllr Warner – unanimously agreed</p> <p>3 <u>Declarations of Interest</u> Item 15 – Cllr Healey and Cllr Trapp</p> <p>4 <u>Previous minutes</u> Cllr Warner proposed that the minutes of the September 10th meeting be accepted as a true and accurate record, seconded Cllr. Trapp – vote 9 for (3 cllrs absent - did not vote) motion agreed</p> <p>6 <u>Clerk's Report</u> In addition to her report, the Clerk noted;</p> <ul style="list-style-type: none">• A letter received from Mr Harper (owner of land north of Oldbutt Road) requesting a meeting with STC to discuss the potential development of the land, following discussion it was proposed by Cllr Vial that Mr. Harper be invited to talk on this matter at a planning group meeting, date to be decided, seconded Cllr Rathkey – vote – 10 for, 2 abstentions – motion carried <p>7 <u>Town Councillors</u> Cllr. Murphy – reported on attending planning, finance and the community forum meeting that was held at Pillerton Priors where the town clerk gave a presentation on the benefits of clustering. The first, successful monthly 'cluster' meeting was held at New Clark House on 19th September. Cllr. Murphy accompanied the Mayor to a number of civic events within the county. Cllr. A. Ivens – accompanied the Mayor to various Civic functions.</p>	

Cllr. Wildish – had attended the town meeting at the High School stating that it was well attended but in his opinion the conclusion was predictable. Cllr. Cooper added he thought the meeting was useful and highlighted some positive thoughts to put forward to the neighbourhood plan.

Cllr. Trapp – reported that during the recent heavy rain the road, opposite the junior school entrance, was badly flooded due to a blocked drain. *town clerk to investigate.*

Cllr. Warner – reported:

- That the street lights in the Mill Street car park are not working
- Attended a meeting presented by Mencap outlining their plans for development
- Enquired why there was a pole with nothing attached to it at the bottom of Badger's Crescent

Cllr. Rathkey – reported that due to a governor's meeting at the same time he was unable to attend the town meeting but was happy with the outcome. Cllr. Rathkey attended two GPWG meetings discussing the contracting out of the town's ground maintenance.

Cllr. Vial – attended a planning meeting and reminded all present that Shipston Community Arts Creative Arts Festival is at the Townsend Hall on 12/13th October and admission is free.

Cllr. Fay Ivens – reported on civic functions attended: a reception at Shire Hall Warwick, the Stratford Mayoress 'At Home' reception (with the Deputy Mayor), a concert by Warwickshire Boys Choir and as a member of Shipston W.I. the Mayor attended the 90th Birthday celebrations. She also attended a meeting concerning the revival the CCTV service in the district. The Mayor suggested that STC should invite a representative from this group to come and discuss the CCTV project and to review our position. The Mayor requested that the road safety initiative be put on next month's agenda.

District Council

SDC – Cllr. Cheney – reported:

- Is pleased that the overgrown hedge at the Leisure Centre has been cut back; SDC have advised that their long term aim is to cut it back regularly.
- That the 'Black Dog Auction' will be contacted regarding the rubbish issue at the Hub.
- Peter Yates, acting planning manager at SDC has requested a meeting with the town council planning group to familiarise himself with the Shipston area.
- Received a quote from the Medical Centre that the well-being park project has not fallen through and that they remain positive for the future. Dr Jane Gilder is now the project leader due to the resignation of Dr Andrew Whitley.
- That the change of use for 17 High Street from office to residential had been passed. The town council had objected to the application preferring the town centre to remain predominantly for business; however Cllr. Wildish considered that our town plan relates to loss of retail not office space. The office premises had been advertised for rent for 6 months but no offers had been received. Cllr. Cheney reported that the licence application for the new pharmacy has been approved.
- Would encourage councillors to go and look at the CCTV operation in Stratford, as this would be of interest. Councillors raised no objections but would like to see some factual evidence from the Police that further funding from STC would help with securing convictions in the town.

County Council

CC – Cllr. Saint – reported:

- That the new speed limit restriction for Fell Mill and the London Road have been approved and will soon be implemented.
- That Sir Peter Rigby has been appointed the new Chairman of The Local Enterprise Partnership following the resignation of Mr Dennis Shortt.
- Disappointingly the roll-out of the new superfast broadband has been delayed until October 2013 with completion not until March 2015. However, Cllr. Saint urges residents to keep on registering on the website to keep up the awareness for a faster service.
- Cllr. Munden raised his concerns that a 'right of way' footpath close to the Honington turn is impassable and asked Cllr. Saint who was responsible? Cllr. Saint was unsure if the pathway fell into the Shipston or Tredington parish. *The town clerk will look into the matter and report back.*
- Cllr. Munden also asked why the Police carry out speed checks on the London Road and not the Stratford Road? Cllr. Saint reminded the council that the Police road checks are arranged at the local Community Forums.
- Cllr. Warner raised concerns about the position of the zebra crossing being too close to the gyratory and asked if it can be moved. Cllr. Saint will raise the matter with Highways.
- The Mayor asked if there was any news on the proposal to turn off selected street lights throughout the night. Cllr. Saint advised that no final decision had been made but the proposed date is April 1st 2013; he suggested that STC write to Andrew Savage with their concerns.

<p>8</p> <p>9</p> <p>10</p> <p>11</p>	<p><u>Shipston Forum</u> Forum Editor reported: She has been inundated with adverts for the November issue and the front page introducing the Customer Access Terminal being installed at New Clark House and the Neighbourhood Plan. The Mayor took the opportunity to remind all present of the Civic Service on 25th November at St Edmunds; a coffee morning at New Clark House on 7th December (also the Victorian Evening) and her Charity Gala Evening at the Townsend Hall on 15th December, tickets £25.</p> <p><u>Open Forum for Parishioners</u> Richard Taylor gave some details on the Education Grant, this year a total of £1520 had been awarded to 18 recipients, the trustees would like to increase the amount awarded, they ask that local residents consider making bequests to the charity. He also noted that the signage for the Harvest Fair and Stratford Food Fair had not been taken down. Guy Legge complained about the recent meeting on 24th September, he stated that it wasn't what he had expected and that it appeared to be a market research event. The Town Mayor re-iterated the purpose of the meeting, as a way of finding common ground between those residents supporting and against the supermarket.</p> <p><u>Neighbourhood Plan</u> Cllrs. had received an update on the Neighbourhood Plan – Cllr Cooper noted that the NP launch would take place on 24th October and hoped that all cllrs would attend – no further questions were asked.</p> <p><u>General Power of Competence</u> Cllrs. had previously received a detailed explanation of the General Power of Competence, no questions were raised, Cllr. Vial proposed that as STC met the required criteria, the General Power of Competence should be adopted, seconded Cllr. Cooper – vote – 11 for, Cllr. Warner abstained – motion carried</p> <p><u>Planning Matters</u></p> <ul style="list-style-type: none"> • NEW PLANNING APPLICATIONS – discussed at Planning Working Group meeting <i>The first 5 applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)</i> 12/01976/FUL – 24 Hay Meadow – single storey front extension to existing garage – response date 24/Sep Recommendation: Objection, grounds as follows: Regardless of arguments that there is no loss of parking space on the applicant side, STC consider that placing a wall immediately adjacent to the neighbouring property will make the neighbour's space unusable. Covenant exists preventing development. Design should be re-considered – unanimously agreed 12/01896/FUL – 8 Torigni Avenue – erection of conservatory to rear – response date 25/Sep Recommendation: No representation – unanimously agreed 12/01905/FUL & 12/01906/LBC – 38 Sheep Street – partial demolition of a curtilage listed domestic ancillary outbuilding & construction of 2-storey element, to create a one bed dwelling – response date 25/Sep Recommendation: Object to both applications – grounds: 1) modern design inappropriate in conservation area; 2) No parking provision in an area with little parking; 3) loss of garden space; 4) overbearing and negative impact on the street scene, from Brindles Alley and Ram Alley, both in the conservation area. 12/02016/FUL – 10 Pound Close – single storey front extension – response date 26/Sep Recommendation: No representation – unanimously agreed 12/01942/FUL – 19 Callaways Rd – 1st floor extension & pitched roof over existing flat roof – respond by 2/Oct Recommendation: No representation – unanimously agreed Cllr. Vial Proposed that the above recommendations be accepted, seconded Cllr Rathkey – vote 11 for, 1 abstention – motion carried • PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL 12/01296/FUL – 1 Banister Way – change of use – permission with conditions 12/01626/FUL – 37 Campden Rd – single storey side extension – permission with conditions 12/01187/ADV – Edward Sheldon, New St – replacement of existing sign – consent refused 12/01796/FUL – Little Granville, Church St – replacement garage – Permission with conditions 12/01954/TREE – Orchard Close – to fell acacia tree – Consent with conditions • PLANNING APPLICATIONS REFERRED TO PLANNING COMMITTEE 12/01829/FUL – 17 High Street – conversion and change of use from offices to residential 	
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Finance Working Group

Cllr. Cooper went through the FWG Reported:

- 1. Still awaiting final report from internal auditor
- 2. Provision of kitchen facility to 1st floor at New Clark House – following discussion, Cllr. Cooper proposed that a budget of £1,500 be allocated for the installation of a kitchen in the small room adjacent to the council chamber, seconded Cllr. F Ivens – **unanimously agreed**
- 3. The precept timetable would be discussed at the next FWG meeting
- 4. An update on a possible tenant for Clark House was given

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Financial Matters

Cllr F Ivens proposed that all invoices be paid, seconded Cllr. Trapp – **unanimously agreed**

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Correspondence

Letter from Royal Regiment of Fusiliers was discussed – The Town Mayor proposed that the Town Clerk write a letter of support, seconded Cllr Cooper – **vote – 11 for, 1 abs. – motion carried**

The Town Mayor proposed that standing orders be suspended to allow the final point within item 15 to be discussed without the presence of the press and public due to the confidential nature of the business, seconded Cllr. Murphy – **vote – 6 for, 4 abstentions – motion carried**

The meeting was closed to press and public at 8.40 pm

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General Purposes Working Group

Cllr Noyce introduced his report:

- 1. Proposal for changes to Sheep Street – Cllr Cooper comments would be forwarded to WCC on behalf of STC
- 2. GPWG will carry out further research into the provision of bus shelters at Mill Street and the Plantation.
- 3. Disabled parking space in High Street – it is understood that this will be re-marked as part of a programme for repainting all road markings in High Street.
- 4. This item was discussed in private – Cllrs Warner, Heaney and Trapp left the meeting. Discussion took place on the robustness of the 3 three year contract, recommended by GPWG – following detailed discussion, Cllr Rathkey proposed that a three contract be awarded to Lawns 2 Mow – **vote – 6 for, 2 against, 1 abstention – motion carried**

Finale

The Town Mayor noted that the next meeting will be held on Monday 12th November, 2012 in New Clark House commencing at 7.00 pm.

The Town Mayor thanked fellow councillors and closed the final section of the meeting at 9.35 pm.

Signed.....

Date.....

Councillor Mrs F Ivens
Town Mayor
Shipston on Stour Town Council